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# Constitution Of The Republican Party of Sheboygan County

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## Article I – Name

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The name of this unincorporated organization shall be “The Republican Party of Sheboygan County” (RPSC).

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## Article II – Purpose

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This voluntary organization exists to unify under one central organization the activities of the RPSC, to advance fundamental Republican principles and policies, to cooperate and assist in all county, state and national elections, and to preserve for all people our Republican form of government, as created under the Constitutions of the United States and the State of Wisconsin.

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## Article III – Powers

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The RPSC shall have all powers under law to manage, control and supervise its affairs, property, and funds to meet its purposes.

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## Article IV – Membership

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Membership in this organization shall be open to any Sheboygan County resident of voting age who believes in the objectives, purposes, and principles of the RPSC as expressed in this Constitution. The membership year shall commence on January 1st and end on December 31st. Members in good standing shall be those who pay annual dues prior to a caucus. New members will be able to vote by paying annual dues ten (10) days in advance of a caucus.

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## Article V – Board

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**Section 1.** The RPSC shall be governed by a Board consisting of:

- a. Nine voting members
  - i. Four officers
  - ii. Five committee chairs
- b. Nonvoting members
  - i. RPSC members elected to the State Assembly and State Senate
  - ii. RPSC members elected to or appointed to Congressional District or State of Wisconsin offices

**Section 2.** A vacancy of any Board member shall be filled by appointment of the Chair with the approval of the Board for the unexpired portion of the term.

**Section 3.** Board members shall be elected to two (2) year terms commencing at the conclusion of the caucus and can be nominated for consecutive terms.



## Constitution Of The Republican Party of Sheboygan County

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49 **Section 4.** Any officer may resign at any time by giving written notice to the Board, Chair, or  
50 Secretary. The resignation shall take effect immediately unless otherwise  
51 specified.

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53 **Section 5.** A quorum of the Board shall consist of a majority of the voting members. A  
54 majority of such quorum may vote on any issues. Voting by proxy is prohibited.

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56 **Section 6.** Monthly Board meetings shall be held. The Secretary will issue written notice  
57 with agenda to all paid members at least five (5) days in advance.

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59 **Section 7.** Board meetings may be held electronically with the following requirements:

- 60  
61 a. All Board members shall have access to the specified electronic media  
62 b. A quorum for the meeting shall be established by roll call  
63 c. All motions shall be voted on by roll call  
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65 **Section 8.** Election of Board members will be held in the odd-year caucus.

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67 a. At the December Board meeting prior to the caucus, the Chair shall poll the  
68 Board members as to their intent to run for consecutive office.  
69 b. Chair shall notify all paid members of the board positions, descriptions, and  
70 current members' intentions to run again 30 days in advance of the caucus.  
71 c. Nonincumbent applicants shall submit their letter of interest, platform, and  
72 qualifications to the Chair five (5) days in advance of the January board  
73 meeting.  
74 d. The Chair will share the applicant information with Board members to  
75 confirm all qualified applicants.  
76 e. The Secretary will distribute the list of qualified applicants per position to all  
77 paid members by 10 days prior to the caucus.  
78 f. Any paid member may be nominated from the floor and supported at the  
79 caucus.  
80 g. At the caucus the nominees will be presented and given an opportunity to  
81 address attendees with their interest in the position and to field questions.  
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### Article VI – Officers

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85 **Section 1.** The officers of the RPSC shall consist of a Chair, a Vice-Chair, a Secretary, and  
86 a Treasurer. The officers shall be elected at the annual caucus in the odd year.

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88 **Section 2.** The principal duties of the officers are as follows:

- 89  
90 a. The **Chair** shall preside at all meetings or caucuses of the RPSC and of the  
91 Board, supervise the work of the organization, and perform additional duties  
92 as prescribed by the Board.  
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94 b. The **Vice-Chair**, in the absence of the Chair, shall perform the duties of the  
95 Chair and additional duties as prescribed by the Board.  
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## Constitution Of The Republican Party of Sheboygan County

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- c. The **Secretary** shall keep and read minutes of all meetings and caucuses and shall be the custodian of all records of the RPSC and additional duties as prescribed by the Board.
  - d. The **Treasurer** shall keep an account of all monies received and disbursed, report as required by the Chair, and execute additional duties as prescribed by the Board. The Treasurer shall file all reports required by law and shall serve on the Credentials Committee.

### Article VII – Committees

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- Section 1.** The Chairs of the following committees shall be elected by paid members at the odd-year caucus.
- a. Campaign Committee
  - b. Finance Committee
  - c. Membership Committee
  - d. Electronic Communications Committee
  - e. Events Committee

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- Section 2.** Special committees, including the Chair and members, may be established for limited durations by the RPSC Chair with the approval of the Board.

### Article VIII – Caucuses

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- Section 1.** An annual caucus shall be held prior to April 1<sup>st</sup> to conduct business and elect delegates and alternates to the District Caucus and State Convention. In each odd year the caucus will also include the election of Board members.
- Section 2.** Caucuses may be called by the Chair, two (2) Board members, or twenty-five (25) RPSC paid members. The Secretary will issue written notice with date, location, and agenda to all paid members at least five (5) days in advance.
- Section 3.** A quorum of the caucus is defined as ten (10) percent of the paid members. A simple majority will determine any issue.
- Section 4.** Voting by proxy is prohibited.

### Article IX – Bylaws

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- Bylaws may be adopted in compliance with this Constitution.

### Article X – Amendments

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- Amendments to the Constitution shall take effect upon approval of a two-thirds ( $\frac{2}{3}$ ) majority at a caucus. The amended constitution shall be submitted to the Republican Party of Wisconsin (RPW).



## Constitution Of The Republican Party of Sheboygan County

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### Article XI – Interpretation

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148 The RPSC Board shall convene and address any conflict or ambiguity within the Constitution  
149 and Bylaws.

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### Article XII – Parliamentary Authority

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153 The most recent edition of “Robert’s Rules of Order, Newly Revised” shall govern the  
154 deliberation of the RPSC, except where inconsistent with this Constitution or any bylaws  
155 adopted in accordance therewith.

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### 158 Revisions to Constitution

159 **November 28, 2022**, Amended at caucus: Article V - Board, Section 1a, and Article VII  
160 Committees, Sections 1d and 1e

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## Bylaws of The Republican Party of Sheboygan County

### Article I – Membership Provisions

6 There shall be various membership classes, the dollar amount and corresponding benefits of  
7 each to be determined by the Board. Any member who is delinquent in the payment of such  
8 dues may be removed as a member by the Board. The Board shall have the right in its  
9 reasonable discretion to waive annual dues for specific people who are deemed by the  
10 Committee to be deserving of such treatment.

### Article II – Committees

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14 **Section 1.** The following shall be the **committees** of the RPSC:

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16 a. Campaign Committee  
17 b. Finance Committee  
18 c. Membership Committee  
19 d. Electronic Communications Committee  
20 e. Events Committee

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22 **Section 2.** Each committee Chair appoints members for a **term** not to exceed that of the  
23 committee Chair.

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25 **Section 3.** The **Campaign Committee** shall develop and implement a campaign and budget for  
26 each spring election involving candidates or referenda as authorized by the Board.

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28 **Section 4.** The **Finance Committee** shall prepare an annual budget incorporating the needs of the  
29 committees for approval by the Board. It shall also raise funds to meet the budget and  
30 any unanticipated costs approved by the Board.

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32 **Section 5.** The **Membership Committee** shall be responsible for soliciting memberships and  
33 keeping membership records and mailing lists for notification purposes. The Committee  
34 shall notify paid members of all caucuses and determine voting eligibility for district  
35 caucuses and State GOP conventions.

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37 **Section 6.** The **Electronic Communications Committee** shall be responsible for website and  
38 social media technical setup, maintenance, and posts.

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40 **Section 7.** The **Events Committee** shall be responsible for the planning and execution of all RPSC  
41 events and submitting an annual budget. The Committee shall submit event notices to  
42 the RPSC chair for membership distribution.

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44 **Section 8.** Each committee may adopt **rules** consistent with the RPSC Constitution.

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47 **Revisions to Bylaws:**

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49 **November 28, 2022** Amended at caucus: Article II, Section 1d & 1e and Sections 6 & 7